

Café Santorini

&

The Rococo Room

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∞ Banquet and Special Events Information ∞

Located in historic Old Town Pasadena, Café Santorini offers an ideal setting for weddings, personal celebrations, or corporate events. Specializing in Mediterranean food, we offer grilled meats, seafood dishes, and an array of pastas and family style appetizer platters.

We have four separate dining areas in which to host your event. Our staff, whose goal is to ensure that you and your guests relax and enjoy every moment of your special event, is extremely experienced and knowledgeable. You can select from our specially created menu. We have an extensive wine collection and full bar as well.

Reservations

A minimum ***non-refundable*** deposit of 30% based on the minimum amount of the bill is required to secure the date. The number of guests must be guaranteed ***one week*** in advance of the reservation date. If we are not notified of the confirmed number of guests, then the estimated attendance will be the guarantee and may not be reduced. Charges will be made for the guaranteed or actual attendance, whichever is greater. In addition, a 50% deposit is required three months prior to the event. Full prepayment of the balance of all estimated charges is due ***one week*** in advance. All deposits are ***non-refundable***. Café Santorini accepts cashier's checks, cash, or major credit cards for the final payment.

Cancellation Policy: All deposits are non-refundable and non-transferable. Cancellations within two weeks of a scheduled event will require full payment of estimated balance.

No food or beverages will be permitted from the outside except for a cake: In the event that a cake is brought in, a cake-cutting fee of \$1.50 per person is applied. All unconsumed food and beverages, with the exception of an outside cake, is not permitted to leave the premises.

Service Fees

State tax is applied to food and alcohol as well as any other additional services provided.

A 20% service charge is added to the final bill, prior to sales tax.

If the event exceeds the allotted time, a minimum overtime charge of \$150 per half hour will be added based on party size and staffing requirements.

A vailable T ime S lots

Luncheons: 11:00 a.m. to 4:00 p.m.

Dinners: 6:00 p.m. to 11:00 p.m.

Room Minimums

To guarantee the exclusive use of these areas, a variable minimum of food and beverages is required based on the time of day, the day of the week, and/or the size of the party. If the minimum is not met, the difference will be charged in the form of a room fee. Room minimums do not include service charge or sales tax and are subject to change without notice.

T he Rococo Room

Maximum of 130 persons (sit-down with dance floor)

Maximum of 150 persons (sit-down without dance floor)

Maximum of 175 (standing/cocktail style)

Monday thru Thursday Luncheons: \$1,500.00 food & beverage minimum

Monday thru Thursday Evenings: \$2,000.00 food & beverage minimum

Friday, Saturday, and Sunday luncheons: \$2,000.00 food & beverage minimum

Friday & Sunday evenings: \$4,000.00 food & beverage minimum

Saturday evenings: \$6,000.00 food & beverage minimum

The Rococo Room has large round tables that can accommodate up to 10 guests and are 60" across.

Cocktail tables are also available for \$10 each.

A minimum of \$250.00 will be applied to all wedding ceremonies at The Rococo Room.

Please note: In case we have a guest with a wheelchair that cannot dine upstairs at Café Santorini, a space will be provided for them in The Rococo Room.

ROCOCO HOURS OF OPE RATION

Luncheons: 11:00 a.m. to 4:00 p.m.

Monday to Thursday Evenings: 6:00 p.m. to 10:30 pm

Friday, Saturday & Sunday Evenings: 6:00 p.m. to 11:00 p.m.

Mezzanine

Minimum of 15 persons (with set menu)

Maximum of 25 persons (sit-down)

Luncheons: \$300.00 food & beverage minimum

Evenings: \$750.00 food & beverage minimum

MEZZANINE HOURS OF OPE RATION

Luncheons: 11:00 a.m. to 2:00 p.m. & 2:30 p.m. to 5:30 p.m.

Monday to Thursday Evenings: 5:45 p.m. to 8:15 p.m. & 8:30 p.m. to 10:30 p.m.

Friday, Saturday & Sunday Evenings: 6:00 p.m. to 11:00 p.m.

Menu

Any size party can request a special events menu, although we do not require it for groups of less than 15. We have many different entrée selections to choose from and will be more than happy to accommodate special vegetarian or dietary needs. Prices are subject to change based on inflationary market costs.

Seating

Please let the management know table setting arrangements and if any special tables are needed, such as a gift table, head table or sweetheart table.

Parking

Valet parking is available for \$7.00* (with validation) located on Union and De Lacey Street. Self-parking is also available for \$7.00* in a parking garage directly across the street.

**Prices are subject to change*

Audio & Video Capabilities

The Rococo Room – There are many amenities available to enhance your event in The Rococo Room. There is a podium and a removable stage that can be configured into either 8'x 12' or 8'x 9'. There is an automated drop-down projector screen available for a \$30 fee. We also have a ceiling-mounted projector with full video capabilities including DVD, VHS, laptop input (VGA or DVI), and even 5G iPod video. There are three microphones available - a wireless hand-held microphone, a wireless lapel microphone, and a microphone in the podium, which can be used for a \$55 fee. The entire A/V package, which includes all of the aforementioned, is available for \$250. Club quality disco lights are also available for \$100.

Mezzanine – The Mezzanine has a 52" HD flat screen TV with DirecTV, laptop input capabilities (VGA or DVI) and a DVD player. This package is available for \$150.00. A projector screen can also be set up in this room for a \$30 fee.

Café Santorini's Patio & Dining Room – A projector screen can be set up in either of these areas for a \$30 fee. Please note that the patio is outside and although it has retractable awnings, a projection system will not be effective during daylight hours.

Flowers & Decorations

Although our rooms have an elegant décor and ambiance, you may consider centerpieces and/or other accessories for the tables, the bar or buffet. In any case, items must be dropped off at and taken from the premises the day of the event. Setup times need to be arranged with management. In order to prevent damage to fine fixtures and furnishings, items may not be attached to walls, windows, or ceilings. Candles may be used but the flame must be completely enclosed in glass. All favors and decorations need to be approved by management. A minimum set up fee of \$100.00 may be applicable.